

Return to school guide

Llangunnor School



September 2020

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By catching up at the end of the Summer Term, school

staff have appreciated the opportunity to see the happy and friendly faces of every child. This has allowed time for conversations and confirmation of children's wellbeing and happiness as well as the opportunity to discuss our expectations of our distance learning methods. During the contact days, a high percentage of children across the school have returned. The school has tested the procedures in place and has confirmed that our systems are highly effective.

The announcement by Welsh Government Education Minister Kirsty Williams on 9 July 2020 enables all schools in Wales to re-open safely in September.

The decision to re-open is based on scientific advice and this guide outlines the school's arrangements for ensuring the safety of pupils and staff whilst following clear Welsh Government guidelines.

We will prioritise certain groups of learners during the first week and then gradually increase the number of pupils.

Appendix A outlines the return timetable. All pupils will return from Monday 7.9.20 onwards.

This guide sets out all the measures we are taking to reduce the risks and assures you that your child can return to school safely and benefit again from all the positive experiences they have at school.

Over the initial weeks we will consider:

- **health and well-being:** our learning approaches will support learners' mental, emotional, physical and social well-being whilst recognising the importance of play and outdoor learning
- **purpose:** all learning will have a clear purpose, focusing on what matters to learners now and in the longer term
- **literacy, numeracy and digital competence:** pupils will have opportunities to develop and apply these skills across the curriculum.
- **broad and balanced learning styles:** our pupils will have learning experiences that extend across a broad curriculum and include opportunities to develop a broad understanding and range of knowledge and skills
- **progress and assessment:** We will use assessments to help our pupils move on to the next steps in their learning
- **partnership with parents, carers and learners:** We will continue to develop a common understanding and language with parents, carers and learners. This will help to lay the foundations for supporting the learning experiences.

Attendance

All learners will return to school in the autumn term unless they have a medical / health reason not to. This includes learners who are self-guarding or shielding.

What does my child need when they return?

Each pupil should bring: -

- A refillable water bottle
- A hat and sunscreen is recommended - one that lasts a long time and has been given before school - (as the children are likely to spend more time outside than usual)
- **Healthy lunch and healthy snack (until further notice)**
- KS2 pupils should bring a plastic pencil / wallet case containing basic materials. Recommended materials include pen, pencil, rubber, ruler, coloring pencils.

EVERYTHING SHOULD BE LABELLED

School uniform

All children are expected to wear school uniform in September. Parents who are eligible for free school meals can apply for £125 to purchase school uniform, equipment, sports kit and a pack for out of school activities. Follow the link below for more information: -

<https://llyw.cymru/grant-datblygu-disgyblion-mynediad>

Drop-off and Collection Arrangements

We have set specific drop-off and collection times for different years to limit the number arriving at the site at any one time. Keep to your set time for drop off and pick up. **If you have pupils in both Key Stages then follow the times for Foundation Phase pupils to minimise**

crowding and waiting times. Therefore, come to school by 9am.

Parents of Dewi and Non children will need to use the school side gate that will take you to the top yard of the school. Staff will be there to welcome you.

Parents of Rhiannon and Myrddin children will need to use the main school gate and enter the left hand yard of the school. Pupils in dosbarth Pwyll will need to use the main school gate and enter the right hand yard. Staff will be there to welcome you.

Parents of children in Glyndwr, Arthur and Llywelyn will need to use the main school gate and enter the left hand yard of the school. Pupils in Gwenllian, Buddug and Sandde will need to enter the right hand yard. Staff will be there to welcome you

ONE PARENT ONLY TO ACCOMPANY THEIR CHILD

Staff will be present to guide and advise at the beginning and end of each day.

Breakfast Club

Our Breakfast club will re-open on the 7th of September for childcare provision only. Breakfast will be introduced on the 14th.

Clwb Cynnwr

After-school provision will re-start on the 7th of September. Usual arrangements.

Collection Arrangements

ONE PARENT ONLY TO COLLECT

There is a specific collection time scheduled which reflects the drop off system. Please stick to your allotted time slot.

Flexibility is given in order for siblings to leave together. The table below outlines the drop off and collection times: -

Drop off

8.45: Years 3, 4, 5 and 6

9.00: Nursery, Reception, Myrddin, Years 1 and 2

Collection

3.15: Years 3, 4, 5 a 6 and Year 3 Myrddin

3.00: Nursery, Reception, Myrddin (Years 1 and 2), Years 1 and 2

Breakfast Club and Clwb Cynnwr arrangement remain as normal.

BREAK TIMES AND LUNCH

Play Times

Children will be supervised by school staff during playtimes. Play times and play areas will be staggered in order for children to play within their teaching groups.

Staff will always strive to ensure an appropriate social distance during playtime, depending on the age and understanding of the children.

Lunch

For the time being, your child will need a packed lunch until we receive more information regarding catering services.

CLASSES

- We will adhere to Welsh Government guidance to meet the requirements and to arrange the school's timetable and deliver the curriculum. This means we will be able to "mix wider groups for specialist teaching and wrap around care"
- When keeping pupils within their units of learning, all teachers and staff within the unit can "operate across different classes and year groups to facilitate the delivery of the school timetable."
- We will move and remove furniture and desks to create more space.^[L]_[SEP]
- Shared resource use will be very limited.^[L]_[SEP]
- Resources will be cleaned after use.^[L]_[SEP]

- Doors and windows will be kept open (if possible) to allow plenty of fresh air.

MOVING AROUND THE SCHOOL

We have established a one-way system for travelling around the building. Classes will be escorted by teachers / teaching assistants in this direction (playtime, lunch time, home time etc).

MAINTAINING SOCIAL DISTANCE

We recognise that it is not practical to expect children, especially younger ones or those with additional needs, to maintain social distance at all times.

We will implement the measures identified as best we can, in a positive way, ensuring that children are kept safe and looked after.

We will continue to provide the highest level of care and encouragement to all our children, including comforting them in distress and whilst administering first aid.

What have we done?

- Two meter gaps are marked in the foyer area and along the corridors to inform pupils of the required gaps.
- Gaps have been identified for parents in the drop off / pick up zone.
- All staff are fully aware of the importance of

maintaining social distance wherever possible and appropriate.

- The number of people in corridors at any one time will be limited.
- Playgrounds will be scheduled for each class and units will use their own resources.

CLEANING AND DESANITISING

- The building will be cleaned regularly and at least once a day. Hard surfaces will be cleaned with warm soapy water or the required cleaning products. Particular attention is paid to cleaning 'high touch' areas and surfaces such as boards, appliances and door handles.
- All classes will have cleaning materials and cloths for cleaning resources / high contact surfaces during the day.
- Hand sanitisers will be provided at key locations.^[L]_[SEP]
- Only two pupils are allowed in any toilet area at a time. (one pupil per toilet)^[L]_[SEP]
- Specific hand washing times are established for pupils. (Posters to encourage.)
- Effective hand washing posters will be displayed. Children will have access to a range of hand washing materials - bars of soap, liquid soap and soft soap dispensers.

- Pupils wash their hands with soap and water for at least 20 seconds regularly, They will wash their hands: - on arrival at school^[L]_[SEP]- before and after food handling^[L]_[SEP]- before and after handling objects and equipment - after they blow their nose, sneeze or cough.
- Appropriate PPE is provided for personal care, First Aid etc. A risk assessment is undertaken for all children who require personal and specific care and the appropriate PPE is used accordingly.
- Learners and staff should cough or sneeze to their elbow. As far as possible, they should be discouraged from touching their face, especially when using a tissue or elbow to cough or sneeze.

PERSONAL PROTECTION EQUIPMENT (P.P.E.)

The use of personal protective equipment (PPE) is not required when undertaking normal educational activities in classrooms / schools.

Surface dressings are recommended where social distance cannot be maintained. They do not replace effective measures of social isolation and hand hygiene. We will organise our environment to ensure that an appropriate social distance can be maintained throughout the day.

PPE may be required when we: ^[L]_[SEP]

- deal with suspected coronavirus (COVID-19)
- provide Close Care (an individual risk assessment is undertaken for pupils to determine the level of PPE required)
- deal with specific aspects of First Aid.

You will be asked to complete a pupil health risk assessment on your child's first day back at school.

Under no circumstances should children attend school if they are: -

- feeling unwell, having any of the three COVID-19 symptoms (new persistent cough, high temperature or loss of taste or smell) or have tested positive for COVID-19 in the last 14 days
- living in a home with someone who has COVID-19 symptoms or who has tested positive for COVID-19 in the last 14 days.
- comply with the necessary self-isolation requirements in both cases.

If your child becomes unwell or needs to self-isolate, please **contact us directly** if you can or please report this to us 24/7 by calling 0300 333 2222 or by emailing TTP@deltawellbeing.org.uk who will notify the school on your behalf.

For information on how to apply for a test for yourself or someone in your household with symptoms including

children under 5s please visit the Welsh Government website <https://gov.wales/apply-coronavirus-test>.

If you or your child feels unwell and need medical advice, please telephone NHS 111 for advice or visit their website <https://111.wales.nhs.uk/default.aspx?locale=en> or telephone your GP.

CLWB CYNNWR

Clwb y Cynnwr will re-open at normal times, on Monday, September 7th

OUR SCHOOL APP

It is vital that you review your settings on the school app in order to add the relevant years in September - this is the only way to ensure that you receive the information that is relevant to your child.

APPENDIX A

Tuesday 1.9.20 - Staff only

Wednesday 2.9.20 - Staff only

Thursday 3.9.20 - Part time Nursery, Rhiannon, Myrddin,
Buddug, Sandde and Gwenllian

Friday 4.9.20 - Full time Nursery, Non, Pwyll, Glyndwr,
Arthur and Llywelyn

Monday 7.9.20 - All pupils return.